

"Perfect Love Cast Out Fear"

Christ Episcopal Church Vestry Meeting Minutes

December 20, 2016

7:00 p.m.

Lower Level New Brick

Members Present: Jan Deboissiere, George Toth, Dione Mahoney, J.B. Hanson, Ron Couch, Sonni Aribiah, Steve Alpern, Fr. John Stonesifer, Duane Smith, Glenda Sanchez, Terry Hurford, Preethi Jackson, Paula Rees, Michael Humkey

Members Absent: Shari Underwood

The evening begins in New Brick at 6:45 PM with a dinner hosted by Steve Alpern and Dione Mahoney. Terry Hurford led the meditation provided by Glenda Sanchez.

The Rev. Dr. Stonesifer called the meeting to order at 7:00 pm.

Minutes (attached):

Motion- To accept the minutes of the November 2016 Vestry meeting was seconded and approved unanimously with no abstentions.

Corrections: Meeting minutes from November about August.

Correspondence:

- None

Treasurer's Report (attached):

We are happy to report that we were able to make all of our budgeted payments so far this year! We've had a great 2016, and are rebuilding our cash reserve and funding our church reserves. Let's keep it up through the rest of the year and into the next. The Treasurer, made a few comments pertaining to the dissemination of budget information to the congregation. In addition the treasure expressed a desire to provide more granularity in the budget reports. In a future meeting, possibly next month, we will

discuss issues related to the cemetery fund and Christ Church Link budget line items.

Motion-To accept the November Treasurer's report for audit was seconded and approved unanimously with no abstentions.

2017 General Operating Budget (attached):

Chris Shematek led a discussion regarding the 2017 Operating Budget. The Vestry reviewed and discussed the various line items and made changes with the goal of balancing the budget.

Motion-To accept the 2017 General Operating Budget as amended was seconded...

Motion – To table the acceptance of the 2017 General Operating Budget until discussion of potential payments for a potential replacement of the HVAC system was seconded but withdrawn.

...and approved unanimously with one abstention from Duane Smith.

Motion – to approve the housing resolution for Fr. John Stonesifer for 2017, seconded and approved unanimously with one abstention from Fr. Stonesifer.

"Whereas the Reverend John Stonesifer is employed as a Minister of the Gospel at Christ Episcopal Church in Columbia, Maryland; the Vestry resolves that of the total compensation to be paid to the Reverend John Stonesifer during 2017, that \$45,000.00 be designated as "parsonage Allowance" within the meaning of that term as used in Internal revenue Codes."

Review of Items Presently Before the Vestry

- Discernment Process/Consultant (Sonni) – Discussion about hiring an independent consultant to coordinate the work of both the Discernment and Self-Study committees was held. Estimated cost is in the neighborhood of \$1500, although there is a fair amount of uncertainty around that number. A discussion was held pertaining to the need of a consultant. Concerns were raised about the perceived lack of communication between the two committees.
- **Motion** – To engage and hire an independent consultant to coordinate the work of both the Discernment and Self-Study committees limited

to \$1950 was seconded and approved with one opposed and no abstentions.

- 2015 Financial Audit (Terry) – No updates
- Site Evaluation Discussion (Sonni) – The site evaluation was completed. A report is forthcoming by the end of December and will be discussed at the January Vestry meeting.
- HVAC Review – The Vestry reviewed notes from recent discussions and meetings pertaining to the HVAC replacement. No action on the HVAC was taken.
- Stewardship Update – A brief discussion was held, led by Fr. Stonesifer, about the status of stewardship activities at Christ Church.

Executive Session:

The Vestry entered into Executive Session at 10:05 pm.

After some discussion, the Vestry exited Executive Session at 10:12 pm with no action taken.

Warden's Report:

Topics discussed:

- Vestry Retreat: January 27th, 6 - 9 pm. Glenda Sanchez will host.

Interim Rector's Report:

- Vestry Liasons to Ministries – Update on roles and responsibilities
- Search Process/Bias Workshop Confirmed – (1/28; 9:30am – 12 pm)
- Rectory Use? – Circumstances have changed such that this topic was not discussed.
- Worship Schedule –
- Spring Commission Planning: February 4th (9am) –
- Interim Rector Vacation Plans -

Sexton Report (attached):

These topics were included in the report:

- **Old Brick Holiday Cleaning-**
- **New Brick Exterior Lights-**
- **New Brick Interior Changes –**
- **HVAC Maintenance-**
- **Other Smaller Projects –**
- **Volunteer Help –**

Christ Church Link Report (attached):

The Vestry did not discuss the Christ Church Link report.

Ministry Coordinator's Report (attached):

The Vestry did not discuss the Ministry Coordinator's report.

Motion-To accept the Program Ministry reports was seconded and approved unanimously with no abstentions.

Next Meeting: January 24, 2016

- **Dinner:** George Toth and Jan Deboissiere
- **Meditation:** - JB Hanson
 - **Information Table:** December – Sonni Aribiah
January – Steve Alpern
February – JB Hanson

Meeting adjourned at 10:38 PM with a prayer from Fr. Stonesifer.

Respectfully submitted,

Ron Couch,
Registrar

Action Items

| Item | Description | Assigned By | Assigned To | Date Assigned | Status |
|--------|---|-------------|----------------------|---------------------------------|---|
| 2015-8 | Wardens and the Rector to meet with the Friends of Old Brick Executive Committee to discuss plans for the future financial structure of the FoOB organization | Fr. Richard | Fr. Richard, Wardens | 8/25/2015 DUE: 12/15/2015 | (Open) Rector recommends that the fund is kept separate and remain under control of the Wardens. 10/27/2015 |
| 2016-1 | Contact a licensed home inspector to visit and assess the Rectory | R. Warlow | D. Campagna | 3/29/2016 DUE: 4/26/2016 | CLOSED on 5/24/2016 Donna has contacted an inspector who will evaluate the property on 5/2/2016 |
| 2016-2 | Investigate and report options for charitable uses of the Rectory. Report progress at the next Vestry meeting. | R. Warlow | T. Hurford | 3/29/2016 DUE: 4/26/2016 | (Open) Terry has been soliciting parishioners to serve on a special subcommittee |
| 2016-3 | Terry Hurford to investigate a negative expense on the Special Designated Funds Report | R. Warlow | T. Hurford | 4/26/2016 DUE: 5/23/2016 | CLOSED on 5/23/2016 Terry reported his findings at the May 2016 Vestry Meeting |
| 2016-4 | Ask Renee to get additional quotes for emergency defibrillator systems. Discuss with the Lucente family about the possibility of using the memorial fund for this system. | R. Warlow | R. Warlow | 4/26/2016 DUE: 5/23/2016 | CLOSED on 5/23/2016 |
| 2016-5 | Conduct additional research on emergency | R. Warlow | P. Jackson | 4/26/2016 DUE: 5/24/2016 | CLOSED on 5/23/2016 |

